



**IOBC
OILB**

*WPRS International Organisation for Biological and Integrated Control of Noxious
Animals and Plants: West Palaearctic Regional Section*

*SROP Organisation Internationale de Lutte Biologique et Intégrée contre les Animaux et les
Plantes Nuisibles: Section Régionale Ouest Paléarctique*

IOBC Commission on IP-Guidelines & Endorsement

Admission Criteria for Organisations seeking IOBC Endorsement

General Evaluation Scheme of Commission

(Version 31.03.2003)

This document defines the requirements for organisations seeking IOBC endorsement for their sustainable production programs and organisational structures established according to IOBC standards.

It serves the interested parties as well as the Commission as a check-list for the conformity of submitted guidelines and organisational structures with the basic IOBC standards published in "Integrated Production: Principles and Technical Guidelines", 2nd edition 1999, IOBC wprs Bulletin Vol. 22 (4) 1999 (available on internet (www.iobc.ch))

Organisations wishing to have their programs analysed, evaluated and endorsed by the Commission are invited to complete this questionnaire, and to fill in their address in the box below and to consider to submit their application to the Commission's secretariat only if all questions can be answered clearly with yes.

Procedures:

If all questions can be answered with yes we recommend to contact the secretariat and request the Commission's technical "Information package on endorsement procedures".

Upon receipt of the application the Commission's secretariat will make a check of completeness of the submitted documents and carry out a first general evaluation of conformity of the submitted documents with general IOBC standards (Concepts, Technical Guidelines I and II). Based on these results achieved mainly by means of this evaluation scheme the secretariat will propose to the Commission acceptance, acceptance with minor improvements or rejection of the application. Following a positive decision the Commission will sign a contract with the applying organisation and open the endorsement procedure.

All applications and submitted documents will be subjected to a mutual consent of confidentiality until the final endorsement documents can be signed. The respective decisions are usually taken by the Commission by end March of each year and the IOBC list of endorsed organisations is up-dated and published on internet early April.

Name and Address of Applying Organisation	IOBC Code

Date

Signature of President of applying organisation

Conformity with Overall Concept and Code of Conduct

*"Whereas in most cases market takes care of the **external quality** of agricultural products, sustainable production systems endorsed by IOBC consider as well 4 additional but for the consumers largely invisible quality traits of products, production and/or processing procedures, and working conditions that provide the essential components of the overall quality of food and fibre:*

- Internal product quality** (chemical, physical, organoleptic)
- Ecological quality** of production and processing
- Ethical quality** of production, processing and conduct of people involved
- Socio-economic quality** of production, processing and working conditions of people involved"

1. Can your organisation identify itself with this statement?

yes
no

2. Does your organisation apply its program on individual farms (members), operate an adequate training and inspection system and certify the products of the successful members with a trade-mark/label that identifies clearly your organisation ?

yes
no

3. If this is the case has your organisation an operational history in IP according to IOBC concepts and standards of at least 2 years?

yes
no

Please indicate in all following questions in what document (and page) of your organisation the relevant information can be found.

	yes	Document	Page
4. Is IOBC explicitly mentioned and reference to IOBC principles and standards (Basic IOBC document on IP Principles, 2nd edition 1999) made in your organisation's documents available to the public ?	no		
5. Do the documents contain a definition of Integrated Production in conformity with IOBC standards ?	yes no		
6. Does the organisation stress the importance of the entire farm as unit of IP implementation ?	yes no		
7. Does the organisation stress the importance of stable agro-ecosystems ?	yes no		
8. Are ethical aspects of production and procedures defined and requested from the members?	yes no		
9. Do the organisation and its members apply the content of the International "Declaration on Fundamental Principles and Rights at Work" ("ILO Charta") (www.ilo.org) with respect to abolition of child labour, elimination of forced labour and provision of wages above the minimum existence level ?	yes no		

Conformity with Technical Guideline I

		Document	Page
10	Does the organisation have a defined legal status (e.g. officially registered organisation with statutes, executive board, general assembly etc.) ?	yes	
		no	
11	Does the organisation implement its IP-concept and guidelines by published documents that must be in the possession of each member under contract ?	yes	
		no	
12	Does the organisation implement and inspect its IP-program with an appropriate set of inspected rules (checklist = inspection protocol) that distinguishes clearly between mandatory rules/prohibitions and mere recommendations ? (see appendix 1, Guideline I)	yes	
		no	
13	Is the check-list (= inspection protocol) structured according to the model given in the tool box section of the Commission's website (www.iobc.ch) and shows clearly the specific agronomic criteria that will lead to the exclusion of the entire farm of the respective member from certification ?	yes	
		no	
14	Does the published check-list contain all details that are evaluated (measured) during the physical farm inspection and/or by the regular evaluation of the field records ? <i>(The quality of the check-list is an important indicator in the evaluation of the organisation's overall quality)</i>	yes	
		no	
15	Does the organisation operate a Technical Committee in charge of the management of the IP program and of the organisation of the training courses ?	yes	
		no	
16	Is there a list of adequate sanctions for transgressions by members (according to appendix 3 of Guideline I) ?	yes	
		no	
17	Does the organisation employ an appropriate auditing Committee for settling disputes between inspectors and members (according the Appendix 2 of Guideline I) ?	yes	
		no	
18	Contract: Is a written contract signed between organisation and the individual members that specifies the following requirements according to the model contract given in the IOBC tool box on Internet:		
18.1	to know and accept the rules and guidelines of the organisation ?	yes	
		no	
18.2	to apply the IP program on his/her free will and his/her own risk ?	yes	
		no	
18.3	to practise IP on the entire surface of the farm or of the given crop for which IOBC endorsement has been applied for by the organisation ?	yes	
		no	
18.4	to participate in a mandatory introduction course and	yes	

- regular training ? no
- 18.5 to accept a successful transition period (of at least 2 years) before final certification ? yes
 no
- 18.6 to make **complete** and **only true** farm records ? yes
 no
- 18.7 to refrain from unfaithful use of certificates and/or labels endorsed by IOBC ? yes
 no
- 18.8 to allow access to the farm and all pertinent infrastructures by authorised inspectors of the organisation ? yes
 no
- 18.9 to confirm to strictly observe the social requirements defined by the ILO Charta, especially the abolition of child labour, of forced labour, the provision of wages above the minimum existence level and living quarters on site that are habitable and have the basic services and facilities. yes
 no
- 19 Does the organisation provide an introductory course to new members ? (please submit subject outline) yes
 no
- 20 Is at least one training course offered each year ? (please submit list of topics treated during the last 2 years) yes
 no
- 21 Is an up-dated list of members (with surfaces covered by the respective crops) established by end of **February** ? yes
 no

22 Inspection system

- 22.1 The inspection system must meet the minimal IOBC requirements (see appendix 2, Guideline I) and has to organise its activities by one of the following two possibilities:

a) External inspection: Farm inspection carried out by an external certified inspection body (contract to be shown)

Mark the situation that applies to your organisation

b) Supervised internal inspection: The farm inspection is carried out by at least 2 qualified internal inspectors. This internal inspection system is inspected by an outside neutral and certified inspection body. The content of the contract with this external body to be shown to IOBC.

- 22.2 During the **transition period** all new members are visited and inspected **at least once** per year ? yes
 no
- 22.3 **Certified farms with successful records** are subjected to an unannounced field inspection at **least once in 5 years?** yes
 no

- 22.4 All farm records of **all members** are analysed and evaluated in detail **each year** irrespective of the intensity of field inspection and the results of the evaluation are communicated to the member ?
- | |
|-----|
| yes |
| no |
- 22.5 **Monitoring:** The inspection data are analysed and visualised in adequate form for at least 6 important parameters for each inspected farm, and in synoptic form for the entire organisation in order to identify weak aspects and progress made (This synoptic „radar“ is made available to IOBC for the annual renewal of the endorsement)
- | |
|-----|
| yes |
| no |
- 22.6 The organisation takes note that the authorised officers of IOBC must have full access to the files upon request.
- | |
|-----|
| yes |
|-----|

Conformity with Technical Guideline II

In case IOBC opens the endorsement procedure by contract all agronomic and crop specific aspects of the submitted guidelines will be analysed in depth in a second step by 2 independent IOBC experts. This evaluation is carried out by means of an elaborate evaluation scheme that uses a rating system combined with the identification of unacceptable points (that must be improved).

Here, in this first general evaluation, the Commission focuses the attention especially on the quality and acceptability of the measures taken by the applying organisation with respect to **biodiversity**, of the **pesticide lists** ("green" and "yellow" list), and of the implementation of the modern **plant protection concept** (see appendix 4 in Guideline II), respectively. All questions must be answered with yes.

	yes	Document	Page
23 Does the organisation request an ecological compensation area (= ecological infrastructures) of at least 5% of the entire farm surface (excluding forest) ?	yes		
	no		
24 Are at least 2 ecological measures requested from each member to actively enhance biodiversity?	yes		
	no		
25 Is the nutrient management sufficiently defined to prevent losses by leaching and erosion ?	yes		
	no		
26 Do the guidelines explain or refer to the modern concept of plant protection in the context of sustainable production systems as outlined in appendix 4 of the basic IOBC document (2 nd edition 1999 or newer), i.e. do they clearly address indirect (preventive) and direct (control) plant protection measures ?	yes		
	no		
27 Are two key antagonists specified per crop and their protection/enhancement requested ?	yes		
	no		
28 Direct control measures: Is preference given to ecologically safer control methods ?	yes		
	no		
29 Does the organisation clearly define the criteria for the choice of control methods, especially chemicals ?	yes		
	no		

- 30 Are the **direct** control measures (pesticides and biological methods) clearly divided into "green" and "yellow" lists ?

yes
no
- 31 Does the **yellow** list contain clearly defined restrictions for each product and specify in detail the **precise** indication when the product can be used if no alternatives are available ?

yes
no
-

Recommendation to Commission after first evaluation

	Accept Application	Accept Application with minor improvements	Reject Application Encourage organisation to submit a new application with major improvements
Recommendation to Commission			
Decision			

Date and signature of evaluating IOBC referee: